## Funding Opportunity Worksheet

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| Opportunity Name/Number: | Click here to enter text. | |
| Funder: | Click here to enter text. ☐New ☐Current | |
| Deadline: | Click here to enter text. | **Project Start:** Click here to enter text. |
| Award Size/Potential: | Click here to enter text. | **Type of Award:** Click here to enter text. |
| Duration: | Click here to enter text. | |
| Cost Match/Cost Share: | ☐Yes ☐No Click here to enter text. | |
| Initial Submission: | Choose an item. | |
| Prime or Subcontract: | Choose an item. | |
| Reporting Requirements: | ☐Yes ☐No Click here to enter text. | |
| Programming: | ☐Existing ☐Planned ☐New | |
| Program/Focus Area: |  | |
| Submitted by: | Click here to enter text. **Date:**Click here to enter a date. | |
| Link to Solicitation/Funder: | Click here to enter text. | |

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| **Brief description of project: (2-3 sentences)** | Click here to enter text. |

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| Assessment Criteria | | Yes | No | N/A |
| Purpose | Close match between ES and funder mission and priorities? | ☐ | ☐ | ☐ |
| Eligibility/ Competitiveness | Is ES eligible, and if eligible, would ES be competitive? | ☐ | ☐ | ☐ |
| Time and Effort | Do we have sufficient time and staff bandwidth to prepare proposal or initial submission? | ☐ | ☐ | ☐ |
| Concept | Do we have an existing proposal or concept to adapt for this opportunity? | ☐ | ☐ | ☐ |
| Matching | If required, can we apply in-kind? | ☐ | ☐ | ☐ |
| Partnering | Do we have time to establish necessary partnerships, or do we have partnerships already? | ☐ | ☐ | ☐ |
| M&E | Do we have evaluation resources in-house or would there be sufficient resources to hire external evaluator? | ☐ | ☐ | ☐ |
| Cycles | Will this opportunity recur, or does it have a rolling deadline? (relevant if we do not pursue at this time) | ☐ | ☐ | ☐ |
| Prior Experience | Will we be at disadvantage if we do not have previous experience? | ☐ | ☐ | ☐ |
| Technical assistance | Will the funder provide bidder workshop or other resources? | ☐ | ☐ | ☐ |

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| Decision to proceed: | ☐Yes ☐No |
| Approved by: | Click here to enter text. Date:Click here to enter a date. |